ILLINOIS PRAIRIE PASTEL SOCIETY
ARTIST'S EVENT INVENTORY

ARTIST:_____ DATE:_____

Artist: For each item to be displayed/sold, enter the Title of the work. Check mark whether the item is an original pastel, a giclee or notecards. List each set of notecards separately. If there are multiple sets of notecards that are of the same work, please note how many sets are being submitted. List the sales price, recognizing that the Artist will be responsible for the sales tax, and sales tax will not be added to the listed sales price.

All framed pieces must have wire for hanging. Include a label or business card with selling price attached to each item. Check frames before delivery to repair any nicks or scratches. Depending upon available display space, all items may not be able to be displayed. If you have a preference of which items you want displayed, please place a sticky note on the preferred items.

Seller: When an item is sold, complete the Sales Receipt (instructions are in the Receipt Book) and also note on this Inventory Form by check mark and your initials that the item was sold.

TITLE	original	giclee	notecards	PRICE	SOLD/initials of seller

WAIVER: All reasonable care will be given to entries or paintings shown in various venues, but Illinois Prairie Pastel Society, and/or its officers, will not be responsible for loss or damage from any cause whatsoever. All insurance is the responsibility of the artist. All work submitted is subject to these conditions. Your signature below indicates agreement to comply. This waiver also applies to the sponsor or business site.

_____ _____
ARTIST PARTICIPANT SIGNATURE DATE